



United Nations
Educational, Scientific and
Cultural Organization



क्षेत्रीय जैव प्रौद्योगिकी केंद्र
Regional Centre
for Biotechnology

ई-निविदा दस्तावेज

E-TENDER DOCUMENT

ईएसएस बिल्डिंग, एनसीआर बायोटेक साइंस क्लस्टर, फरीदाबाद में एचवीएसी सिस्टम और ईएमएस सिस्टम के लिए स्पेयर पार्ट आइटम की आपूर्ति

“Supply of Spare part items for HVAC system and EMS System” at ESS Building, NCR Biotech Science Cluster, Faridabad

(निविदा संख्या: आरसीबी/04-01/90/एनआईटी-09/2021-22)

(Tender No. : RCB/04-01/90/NIT-09/2021-22)

कार्यपालक निदेशक, आरसीबी की ओर से

On behalf of Executive Director,

Regional Centre for Biotechnology (RCB)



ई- निविदा आमंत्रित नोटिस

e-NOTICE INVITING TENDER

Tender No. : RCB/04-01/90/NIT-09/2021-22

Date: 27/12/ 2021

1.0 TENDER NOTICE

ईईएस बिल्डिंग, एनसीआर बायोटेक साइंस क्लस्टर, तीसरा माइलस्टोन, फरीदाबाद-गुडगांव एक्सप्रेसवे, फरीदाबाद-121001 (हरियाणा) में शेड्यूल, स्पेसिफिकेशन और इस टेंडर डॉक्यूमेंट में बताए गए नियमों और शर्तों के अनुसार काम के लिए प्रतिष्ठित ठेकेदारों/ आपूर्तिकर्ताओं से दो बोली प्रणाली (टेक्निकल बिड एंड फाइनेंशियल बिड) के तहत ऑनलाइन निविदाएं आमंत्रित की जाती हैं।

Online tenders are invited, on behalf of the Executive Director, RCB **under Two-Bid System (Technical bid and Financial bid)** from reputed Contractors/Suppliers for the work “**Supply of Spare part for HVAC system and EMS system**” at **ESS building, NCR Biotech Science Cluster, 2nd Milestone, Faridabad-Gurgaon Expressway, Faridabad-121001 (Haryana)** as per schedule, specifications and as per the terms and conditions mentioned in this tender document.

ऑफ लाइन/फिजिकल बोलियां स्वीकार नहीं की जाएंगी और किसी भी आधार/कारण पर किसी अनुरोध पर विचार नहीं किया जाएगा

Off-line/physical bids shall not be accepted and no request will be entertained on any ground/reason

वेब साइट यूआरएल: Web site Url :	https://dbt.euniwizarde.com/ , https://rcb.res.in
पता: Address:	रीजनल सेंटर फॉर बायोटेक्नोलॉजी, एनसीआर बायोटेक साइंस क्लस्टर, दूसरा माइलस्टोन, फरीदाबाद-गुरुग्राम एक्सप्रेसवे, फरीदाबाद, हरियाणा Regional Centre for Biotechnology, NCR Biotech Science Cluster, 2nd Milestone, Faridabad-Gurugram Expressway, Faridabad - 121001, Haryana
संपर्क विवरण Contact Details	कार्यपालक अभियंता, RCB 0129-2848810, 2848800 Executive Engineer, RCB 0129-2848810, 2848800
काम का नाम	ईएसएस बिल्डिंग, एनसीआर बायोटेक साइंस क्लस्टर, फरीदाबाद में "एचवीएसी सिस्टम और ईएमएस सिस्टम के लिए स्पेयर पार्ट की आपूर्ति"

Name Of Work	“Supply of Spare part for HVAC system and EMS system” at ESS building, NCR Biotech Science Cluster, Faridabad
अनुमानित राशि Estimated Amount	लगभग ₹ 28.65 लाख Approx. ₹ 28.65 Lacs
बयाना पैसा Earnest Money	शून्य स्व-हस्ताक्षरित घोषणा को प्राधिकृत हस्ताक्षरकर्ता द्वारा लेटरहेड पर प्रारूप के अनुसार प्रस्तुत किए जाने की आवश्यकता है । NIL Self-Signed Declaration needs to be submitted as per format on letterhead by authorized signatory.
निविदा शुल्क Tender Fee	शून्य NIL
निविदा प्रसंस्करण शुल्क Tender Processing fees	ई-निविदा पोर्टल पर उल्लिखित शुल्कों के अनुसार (न्यूनतम ₹750/- अधिकतम ₹ 7500/- निविदा मूल्य का 0.1% की दर से + लागू जीएसटी @ 18%) As per charges mentioned on e-Tender portal (minimum ₹750/- up to maximum ₹7500/- @ 0.1% of the tender value+ applicable GST @18%)
निविदा अपलोड करने की तिथि Tender Uploading Date	27.12.2021
प्री-बिड मीटिंग की तिथि Date of Pre-bid meeting	06.01.2022 Time 15:30 Hrs
निविदा समापन तिथि और समय Tender Closing Date & Time	14.01.2022 Time 15:00 Hrs
तकनीकी बोली खोलने की तिथि Date of Opening of Technical bid	14.01.2022 Time 15:30 Hrs
वित्तीय बोली खोलने की तिथि Date of Opening of Financial bid	तकनीकी योग्य बोलीदाताओं को बाद में अधिसूचित किया जाएगा। Will be notified to the technical qualified bidders later.

2.0 **PRE QUALIFICATION CRITERIA**

1. The Tenderers must have **Supplied of Cooling tower/ Power Electrical items/Chiller/AHU spare items in Govt./PSUs/ Autonomous bodies or reputed private organization engaged in R&D** in Life Sciences / Reputed Hospital at least for last three years supported by documentary evidence and must have among list of big clients, at least two of such bodies. Certificates of satisfactory performance from at least three clients of value of not less than **₹ 11.46 lakhs** may be submitted.
2. The tenderer should have at least;
 - a) One similar completed supply of items, costing not less than an amount of ₹ 22.92 lacs
OR
 - b) Two similar completed supply of items, costing not less than an amount of ₹ 17.18 lacs
OR
 - c) Three similar completed supply of items, costing not less than an amount of ₹ 11.46 lacs
3. **“Similar supply” means**, Supply of spares for HVAC and Electrical items.
4. Annual average financial turn over should be at least **₹ 28.5 lacs** during the immediate last 3 consecutive financial years.
5. Solvency Certificate of Rs 11.4 Lac for nationalized/scheduled bank should be issued within last six months.
6. Agency must have its Service Centre/ office in Delhi NCR.
7. Even though the applicants meet the above criteria, they are subject to be disqualified if they have:
 - i) Made misleading or false representation in the form, statement and attachments submitted in and or
 - ii) Record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures, etc.
 - iii) Found to have been black listed in any other works.
8. Completion certificate issued by private sector must be supported by GST invoice and submission of GST TDS.

3.0 **Registration Process**

1. Bidders to enroll on the e-Procurement module of the portal <https://dbt.euniwizarde.com> by clicking on the link “Bidder Enrollment”. Enrolment on the e-wizard Portal is free of charge.
2. The bidders to choose a unique username and assign a password for their accounts. Bidders are advised to register their valid email address and mobile numbers as part of the

registration process. These would be used for any communication from the e-Wizard Portal.

3. Bidders to register upon enrolment their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India with their profile.
4. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse. Foreign bidders are advised to refer "DSC details for Foreign Bidders" for Digital Signature requirements on the portal.
5. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

4.0 Tender Documents Search

1. Various built in options are available in the e-Wizard Portal which is further synchronizing with CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters include Tender ID, organization, location, date, value, etc.
2. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the Online Portal.
3. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the Online Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
4. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

5.0 Bid Preparation

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
3. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
4. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
5. Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship / firm / agency etc.
6. Experience Certificates for two or more similar works in last 05 years.

7. Copy of PAN Card / GST Registration.
8. Brochure, original technical catalogue with detailed specification and picture of the product offered, if relevant
9. Earnest Money Deposit: The bidder will be required to submit declaration in prescribed format on letterhead duly signed by authorized signatory
10. Tender **processing fee has to be paid by all the vendors** as this fee is being charged by the Online Portal service provider directly.
11. The bidder should must have their registered office/ branch/ service centre in Delhi-NCR.
12. Specification: The Contractor must confirm in writing that the goods supplied & installed by them shall be as per specification of goods and in case of any variation, the contract shall be liable to cancel immediately.

6.0 Bid Submission

1. Bidder to log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. Bidder to select the payment option as "Online" to pay the tender fee/ EMD wherever applicable and enter details of the instrument.
4. A standard BoQ format has been provided with the tender document to be filled by all the bidders. Bidders to note that they should necessarily submit their financial bids in the prescribed format and no other format is acceptable.
5. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
6. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data, which cannot be viewed by unauthorized persons until the time of bid opening.
7. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
8. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
9. Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

7.0 Assistance to Bidders

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact

person indicated in the tender.

2. Any queries relating to the process of online bid submission or queries relating to e-Wizard Portal in general may be directed to the 24x7 e-Wizard Helpdesk. The contact number for the helpdesk is 011-49606060, 23710092, 23710091

GENERAL CONDITIONS OF CONTRACT

CONTRACT DOCUMENT

- 1 The terms 'Contract document' means the Notice Inviting Tender, Tender form, Instructions to bidders, Special Conditions, General Conditions of Contract, Specifications, Price Schedule and Drawings and Articles of Agreement.
- 2 "RCB" shall mean Regional Centre for Biotechnology with its present office at 3rd mile stone Faridabad - Gurgaon Expressway Haryana 121001.
- 3 The Contractor shall mean the sole proprietor, or firm or company whether incorporated or not, undertaking the works and shall include the legal representative or such individual successors, heirs, administrators or assignees of such sole proprietor, firm or company, as the case may be or the persons composing such firm or company of the successors of such firm or company and the permitted assignees of such individual or firms or company.
- 4 Engineer-in-charge shall mean Executive Engineer RCB or the officer designated by the Executive Director, RCB who shall supervise and shall be in charge of receiving the items, and issue necessary instructions at site, on behalf of RCB.
- 5 **Supplier shall strictly conform to the specification, price schedule, general and special terms and conditions, if any, and any other matter contained in the tender documents issued by the RCB.**
- 6 Failure of the successful supplier to lodge the required performance guarantee shall constitute sufficient grounds for the annulment of the Award and forfeiture of the Bid Security, in which event the RCB may make the Award to the next lowest evaluated tenderer or, if there are no other tenderer, call for new bids.
- 7 In the event of breach of contract by the supplier, the performance guarantee will liable to be forfeited by RCB.

TIME FOR COMPLETION OF CONTRACT

Time for completion of total work shall be 60 Days from the date of award of work.

TIME AND EXTENSION FOR DELAY

1. If in the opinion of the Engineer-in-Charge the works is delayed by:

- a. Force majeure.
- b. Reasons of civil commotion, location combination of workers on strike or lock-out affecting any of the building trades.
- c. In consequence of the supplier for not having received in due time necessary instructions from the Engineer-in-charge for which he shall have specifically applied in writing.
- d. Reasons of Engineer-in-charge instruction

The Engineer-in-charge shall make a fair and reasonable extension of time for completion of the contract works. Then upon the happenings of any such event causing delay, the supplier shall immediately give notice thereof in writing to the Engineer-in-charge but shall nevertheless use constantly his best endeavor to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of the Engineer-in-charge to proceed with the works.

2. Request for rescheduling of date of completion and extension of time, to be eligible for consideration, shall be made by the Contractor in writing immediately after the happenings of the event causing delay. The Contractor may also, if practicable, indicate in such a request the period for which extension is desired.
3. In such case, the Engineer-in-charge may give a fair and reasonable extension of time and reschedule the completion date. Such extension shall be communicated to the Contractor by the Engineer-in-charge in writing within 1 month of the date of receipt of such a request. Non-application by the Contractor for extension of time shall not be a bar for giving a fair and reasonable extension by Engineer-in-charge and this shall be binding on the Contractor.

COMPENSATION FOR DELAY

1. Time is the essence of the contract. The time allowed for the work shall be strictly followed otherwise the Contractor shall be liable to pay compensation at the rate of 0.2% of the ordered value of the work per day of delay on the part of the contractor subject to a maximum of 5% of the total ordered value. The decision of Engineer-in-charge about the delay shall final and binding.
2. If the contractor after award of work fails to deliver any item / part of the work within the

time period allowed, RCB reserves the right to remove that particular component from the scope of main contractor and get it done through some alternative resources at the cost of main contractor.

TECHNICAL SPECIFICATIONS AND STANDARDS

The materials & services to be provided by the tenderer under this contract shall conform to the technical specifications as laid down under this tender document and should be carried out to the complete satisfaction of the Engineer-in-charge.

WORK OPEN TO INSPECTION

1. All works under or in course of execution or being executed in pursuance of the contract shall at all times be open to inspection and supervision by the Engineer-in-charge and/or his authorized subordinates, and the Contractor shall at all times during the usual working hours, and at all other times at which reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the works shall have been given to the contractor, either himself be present to receive order and instructions, or have a responsible agent duly accredited in writing, present for that purpose. Order given to the contractor's agent shall be considered to have the same force as if the same had been given to the Contractor himself.
2. All works shall be executed subject to the approval in all respect of the Engineer-in-charge who shall be entitled to direct at what point or points and in what manner these are to be commenced, and carried out from time to time.

INSPECTION, TESTING AND QUALITY CONTROL

1. RCB and/or its nominated representative(s) will, inspect and/or test the work / material to confirm their conformity to the tender specification at no extra cost to the RCB. The Inspection Authority to be designated by the RCB shall specify what inspections and tests are required and where they are to be conducted. The RCB shall notify the contractor in writing in a timely manner of the identity of any representatives retained for these purpose. All work / material shall be tested as stipulated in the latest specification of, Govt. /institutes.
2. The inspections and tests may be conducted on the premises of the tenderer or its subcontractor(s) or at the point of delivery. If conducted on the premises of the tenderer or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data shall be furnished to the Inspectors at no charge to the RCB.

3. The representative of Centre shall inspect or test the items, which fail to conform to the specifications. The RCB may reject such items and the tenderer shall replace the rejected items, at no cost to the RCB, within a stipulated time period.
4. The RCB's right to inspect, test and where necessary, reject the items after its arrival at the final destination shall in no way be limited or waived by reason of the items having previously been inspected, tested and passed by RCB or its representatives.
5. Nothing shall in any way release the tenderer from Guaranty or other obligations under the contract.
6. The RCB shall be the final authority to reject full or any part of the item which is not conforming to the specifications and other terms & conditions.
7. No payment shall be made for rejected items. Rejected items must be removed by the contractor within one weeks of the date of rejection at their own cost and replace immediately. In case these are not removed, these will be auctioned at the risk and responsibility of the contractor without any further notice.

PACKING AND MARKING

1. The packing of items to be supplied directly at site, should be strong and durable enough to withstand, without limitation, the entire journey during transit including trans-shipment (if any), rough handling, open storage etc. without any damage, deterioration etc. As and if necessary, the size, weights and volumes of the packing cases shall also take into consideration, the remoteness of the final destination of the supplied Items and availability or otherwise of transport and handling facilities at all points during transit up to final destination as per the contract.
2. The quality of packing, the manner of marking within & outside the packages and provision of accompanying documentation shall strictly comply with the requirements as per site condition. In case the packing requirements are amended due to issue of any amendment to the contract, the same shall also be taken care of by the tenderer accordingly.
3. Packing instructions:

The tenderer shall make separate packages for each consignee (in case there is more than one consignee mentioned in the work order) and mark each package on three sides with the

following with indelible paint of proper quality:

- a. Contract number and date
- b. Brief description of items including quantity
- c. Packing list reference number
- d. Country of origin of supplied items
- e. Consignee's name and full address
- f. Tenderer's name and address

PRICE FALL CLAUSE

If at any time during the validity of the supply the tenderer supplies such equipment's/stores as are under this tender enquiry, to any other organization at a price lower than the price quoted under this contract, he shall forthwith reduce the price payable under this tender for the equipment's/ stores being supplied from the date of coming into force of such reduction, the price of equipment's/ stores shall stand correspondingly reduced.

In case of increase in market prevailing prices of the materials if claimed by the supplier, no price escalation will be payable.

PERFORMANCE SECURITY DEPOSIT: -

The successful tenderer will have to deposit, within 10 days from issue of Supply order, the performance security deposit of **@ 5% of tender amount** in the form of Demand Draft/ Banker's cheque/ BG of any scheduled bank drawn in favor of "**Executive Director, Regional Centre for Biotechnology**" payable at Faridabad, valid up 60 days beyond stipulated date of completion. General condition of contract of CPWD, regarding performance guarantee would apply.

OTHER CONDITION TO BE ADHERE BY TENDERER

- I. The work is to be carried out as per the specifications in the tender and relevant standards of CPWD.

- II. The material should be got approved before start of work and open to site inspection
- III. The contractor shall clear the site after completion of work in all respects.
- IV. All the material used shall be one of the stipulated makes as per approved list of material.
- V. The contractor shall comply with safety codes for Fire precaution, health requirement, scaffolds & ladders etc.
- VI. No T & P shall be issued by RCB.
- VII. All dismantled material for which credit is not being given in the tender shall be handed over to the site engineer/office of Executive Engineer RCB and stored at designated proper place.
- VIII. Contractor shall be fully responsible for supervision and safety of his workers and in case of any accident / mishap the entire responsibility shall be on the contractor.
- IX. The supply shall be executed without any loss / damage to the RCB's properties.
- X. The picture provided in the specification is for illustration purposes only and not to scale.

RISK: -

In the event of the Bidder/ Supplier's/service provider fails to provide the ordered services as per the contract the RCB reserves the right to procure the services from any other source at the Bidder's risk and cost and the difference in cost shall be borne by the Bidder. Such cost shall be recovered from the bill of the agency. Further, the RCB retain the right to take any other action(s) as deemed fit.

JURISDICTION: -

Notwithstanding any other court or courts having jurisdiction to decide the question(s) forming the subject matter of the reference, if the same had been the subject matter of a suit, any and all actions and proceeding arising out of or relative to the contract (including any arbitration in terms thereof) shall lie only in the Court of Competent Civil jurisdiction in this behalf at New Delhi and only the said Court(s) shall have jurisdiction to entertain and try any such action(s) and/or proceeding(s) to the exclusion of all other Courts.

ARBITRATION

Any dispute or controversy arising out of or in connection with the Agreement including any question regarding its existence, validity or termination which cannot be settled amicably by and between the Parties, may be referred by the Parties to be settled by arbitration in accordance with Arbitration & Conciliation Act, 1996 and its rules which are deemed to be incorporated by reference to this clause, for the time being in force. The arbitral tribunal shall consist of a sole arbitrator appointed unanimously by the Parties in accordance with the said rules or where unanimous decision cannot be made, each party shall appoint one arbitrator and the appointed arbitrators shall appoint a sole arbitrator on mutual consent. The Parties agree that any arbitration proceedings shall be instituted and heard in Delhi. The language of the arbitration shall be English. The cost of arbitration shall be borne equally between the Parties and the prevailing Party shall be entitled to recover the same from the other.

NOTICES

Any notice, request, or consent sought pursuant to the tender shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent by speed post, email, or facsimile to such Party i.e. the Centre or Bidder.

TERMINATION

The Institute may terminate the Contract, by not less than thirty (30) days' written notice of termination to the Bidder/Agency, to be given after the occurrence of any of the events specified in paragraphs (i) to (iii) of this Clause and sixty (60) days' in the case of the event referred to in (iv) below:

- i. if the Bidder/Agency fails to meet the performance obligations under the Contract.
- ii. If the Bidder/Agency becomes insolvent or bankrupt;
- iii. If the Bidder/Agency, in the judgment of the Centre has engaged in corrupt or fraudulent practices in competing or in executing the Contract.
- iv. If as a result of Force Majeure, the Bidder/Agency is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

FOR THE PURPOSE OF THIS CLAUSE:

- i. "Corrupt Practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the selection process or in contract execution.
- ii. "Fraudulent Practice" means a misrepresentation of facts in order to influence a selection process or the execution of a contract to the detriment of the Purchaser.

Exclusive Right of the Executive Director, Regional Centre for Biotechnology,

The Executive Director, Regional Centre for Biotechnology, Faridabad, has full and exclusive right to accept or reject any bid or tender and / or withdraw the work order without assigning any reasons, whatsoever.

Signature of the Bidder/ Agency with stamp

Witnesses: -

1.

2.

TECHNICAL BID

Tender No.- RCB/04-01/90/NIT-09/2021-22

Check List of Certificates/ Documents required to be submitted in the Technical Bid

If these documents are not submitted/ conditions not met, the quotation shall be summarily rejected and no further correspondence, in this regard, shall be entertained.

S. No	Description	Technical Compliance (Yes/No) Page No.
1.	Undertaking for EMD declaration by authorized signatory on letterhead as per format at Annexure-I, Annexure - I A	
2.	Undertaking for adherence & acceptance to all Tender Terms and conditions and Two-Bid System. (Non-violation of Two-Bid System) Annexure-II	
3.	Fall clause declaration Annexure-III	
4.	Non-black listing declaration Annexure-IV	
5.	Annual average Turnover of the agency should be more than rupees ₹ 14.00 Lac per annum since last three years. Annexure-V	
6.	The Firm/office/service Centre in Delhi-NCR (Address proof) Annexure-VI	
7.	Experience of completion of projects of similar nature & complexity a) One similar completed supply, costing not less than an amount of ₹ 22.92 lacs OR b) Two similar completed supply, costing not less than an amount of ₹ 17.18 lacs OR c) Three similar completed supply, costing not less than an amount of ₹ 11.46 lacs Annexure-VII	
8.	Signed copy of Certificate For Site Inspection Annexure-VIII	
9.	Authorization Letter Annexure-IX	
10.	Make of Spare parts and technical specification. Annexure-X	

Note:- Bidders are to ensure all technical bid documents clubbed sequentially in one PDF file and mention the file name "Technical Bid documents"

In case of incomplete filled criteria/documents, the bidder will be disqualified in the technical bid.

BID SECURITY DECLARATION

(on letter head of the firm)

To be uploaded on e-Wizard Portal

Tender No.- RCB/04-01/90/NIT-09/2021-22

I/We hereby undertake that we will abide by the terms and conditions of the bid document. If I/We withdraw or modify our bids during the period of validity, I/We shall be liable to be suspended/debarred from participating in the present bid and in any bid of Government Organization for the period of One Year.

(Signature of Authorized Representative with seal and stamp

(To be submitted on Company Letter Head).

Additional information of the Bidding Agency duly signed by the bidder or authorized representative of the bidder as per the Performa

1. Tender Enquiry No. RCB/04-01/90/NIT-09/2021-22 Due for opening on:
2. Name & Address of Bidder:-

Please indicate

3. Details of Bank Account of the bidder/Agency.
 - i) Name of the Bank
 - ii) Address of the Branch
 - iii) Phone number
 - iv) IFS Code No.
 - v) Bank Account No.
 - vi) Type of Account
4. Business Name and constitution of the firm. Is the firm registered under?
 - i) The Indian Companies Act, 1956
 - ii) The Indian Partnership Act, 1932
 - iii) Any act, if not, who are the owners. (Please give full Names and Address)
5. For partnership firms state whether they are registered or not registered under Indian Partnership Act. 1932. Should the answer to this question by a partnership firm be in the affirmative please state further:
 - i) Whether by the partnership agreement authority to refer disputes.
 - ii) concerning the business of the partnership to arbitration has been conferred on the Partner who has signed the tender
 - iii) If the answer to (a) is in the negative, whether there is any general power of attorney executed by all the partners of the firm authorizing the partner who has signed he tender to refer dispute concerning business of the partnership to arbitration\

Signature of witness

Full Name and Address of Witness

Signature of Bidder

Full name & address of the
Person signing (In BLOCK
LETTER)

Whether signing as Proprietor/ Partner
/ Constituted Attorney / duly authorized by the company

TENDER ACCEPTANCE LETTER

(To be submitted on Company Letter Head).

Date

The Executive Director
Regional Centre for Biotechnology
NCR Biotech Science Cluster,
3rd Milestone, Faridabad – Gurugram Expressway,
Faridabad – 121001

SUB: Acceptance of Terms & Conditions of Tender.

Tender Reference No: RCB/04-01/90/NIT-09/2021-22

Name of Tender / Work: “Supply of Spare part for HVAC system and EMS system” at ESS building, NCR Biotech Science Cluster, 3rd Milestone, Faridabad-Gurgaon Expressway, Faridabad-121001 (Haryana)

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned `Tender/Work' from the web site(s) namely: www.rcb.res.in, <https://dbt.euniwizarde.com> as per your NIT / advertisement, given in the abovementioned website(s).
2. I / We hereby certify that I / We have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedules(s), etc.), which form part of the contract agreement and I / We shall abide hereby by the terms / conditions/ clauses contained therein.
3. The corrigendum(s) issued from time to time by your department / organization too has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted / debarred by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bidder terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the fully said earnest money deposit absolutely.

Yours Faithfully,

Authorized Signatory.

(Signature of the Bidder, with Official Seal)

Fall Clause Declaration

Ref: File No. RCB/04-04/90/NIT- 09/2021-22

Date / /2021

Name of Supply: "Supply of Spare part for HVAC system and EMS system" at ESS building, NCR Biotech Science Cluster, 3rd Milestone, Faridabad-Gurgaon Expressway, Faridabad-121001 (Haryana)

This is to certify that we have offered the maximum possible discount to you in our Quotation No. _____ dated _____

The prices charged for the stores supplied under Rate Contract should under no event be higher than lowest prices at which the party sells the items of identical description to any other Govt. organization/PSU's/Autonomous bodies/Pvt. Organizations during the period of contract failing which the "FALL CLAUSE" will be applicable.

In case, if the price charged by our firm is more, RCB Faridabad will have the right to recover the excess charged amount from the subsequent/unpaid bill of the supplier.

Seal and Signature of the Bidder

Note: This letter of authority should be on the letterhead of the quoting firm and should be signed by a person competent and having the power of attorney to bind the same.

NON-BLACK LISTING DECLARATION

Tender No. : RCB/04-04/90/NIT- 09/2021-22

Date: / /2021

FORMAT OF UNDERTAKING, TO BE FURNISHED ON COMPANY LETTER HEAD WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION

UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

To,

Executive Director

Regional Centre for Biotechnology

NCR Biotech Science Cluster,

3rd Milestone, Faridabad-Gurgaon Expressway

Faridabad

We hereby confirm and declare that we, M/s -----, is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years.

For -----

Authorised Signatory

Date:

FINANCIAL CAPABILITY

Financial Year	Annual Turn Over in Indian Rupees as per Audited Balance Sheet
2018-19	₹
2019-20	₹
2020-21	₹

NOTE: The above data is to be supported by audited balance sheets

1. Attach copies of audited balance sheets duly certified by the chartered accountant for all three years **(2018-19, 2019-20 & 2020-21)**. Audited Balance sheet should mention the membership number of chartered accountant issued by ICAI along with full address.
2. Attach recent solvency certificate from bankers. The certificate should be not more than one-year-old from the date of submission of bid.

Signature and seal of the Authorized Signatory of the bidder

GENERAL INFORMATION

1. **Name of Firm**

2. **Head office address**

3. **Telephone** **Contact No**

4. **Fax. No.** **Email ID**

5. **Place of Incorporation registration** **Year of incorporation/registration**

Signature and seal of the Authorized Signatory of the bidder

LIST OF PRESENT CLIENTS

List clients with whom annual billing for similar services not less than Rs. ₹ 11.46 Lac/year in each case in the last five years.

S.No	Name of the client	Date of Start	Date of Completion	Area (in sq m) being serviced, and number of users	Scope of work	Number of manpower employed	Approx annual contract value providing similar for services	Reference of authorized official on clients side with contact number
1								
2								
3								
4								
5								

Note: Keep adding in the similar manner if the list is longer

NOTE:

1. Clients mean the clients presently (on the last day of bid submission) being served by service provider or were serviced in the last five years.
2. Supporting documents in the form of award of work/completion should be submitted.
3. Please highlight the clients for which the total tenure of services is more than 3 years continuously. Certificate of continuity of services with all the clients where Operation & Maintenance been provided for three or more years continuously should also be attached/proof of award of work in continuity to be attached.
4. If no proof of award of work, completion of work is submitted, the evaluation committee may make its own judgment and the Bidder/ Agency may be rated poorly on this count in technical evaluation.

Signature of the Bidder

Name & Address with stamp

CERTIFICATE FOR SITE INSPECTION

NIT No. **RCB/04-01/90/NIT-09/2021-22**

Name of Work - Supply of Spare part for HVAC system and EMS system” at ESS building, NCR Biotech Science Cluster, Faridabad

Certified that we..... (Name of tenderer) have visited the site on dated..... and assessed the nature and amount of work involved before submitting our offer. We will be able to complete the works within the stipulated time and also certified that we will be able to supply the material/executing the work as per specification to suit the site conditions.

Address of site: -

Electrical Sub-Station

Regional Centre for Biotechnology
NCR-Biotech Science Cluster at RCB
3rd mile stone Faridabad - Gurgaon Expressway
Faridabad Haryana-121001

Signature of Tenderer with Seal & Date

Note: Please get this copy signed by Engineer-in-Charge/ Officer designated by Executive Director RCB to sign site visit certificate.

(To be submitted on Company Letter Head).

AUTHORIZATION LETTER

We _____(name of the bidder) hereby authorize Shri / Smt. _____

(name of the authorized person) to sign and submit the bid to RCB, Faridabad against their tender No. **RCB/04-01/90/NIT-09/21-22**

Shri / Smt. _____ (name) is also authorized to negotiate the terms and conditions pertaining to the said tender on behalf of M/s _____ (name of bidder). The specimen signature of Shri / Smt. _____ (name) is appended below.

Specimen Signature:
Name:

The undersigned is authorized to delegate the authority on behalf of M/s _____
(name of bidder), as stipulated above.

For _____
(name of bidder)

Make of Spare parts

S.No.	Description	Make
1.	D-15 drift eliminator	Bell,
2.	Float valve	<u>Castel/Zoloto/Bray</u>
3.	PVC fills	
4.	Condenser pipe line wheel valve	<u>Castel/Zoloto/Bray</u>
5.	Capacitor bank 25kvar	<u>L&T/Polycab/Havells</u>
6.	Multi-functional meter	Schneider
7.	V-Belt for AHU	Endura/ DeltaFenners/Hilton
8.	Exhaust fan	Usha/Crompton/Orient
9.	Earth fault relay	L&T
10.	Strip heaters (2kw)	<u>Danpass, Iyoti</u>
11.	Butterfly valve size 300 mm, CI body SS Disc Nitrile rubber Gasket and O Ring PN 16 pressure along with Fitting	<u>Castel/Zoloto/Bray</u>
12.	AHU filter	<u>Thermodyne</u>
13.	Ball Valve	<u>Castel/Zoloto/Bray</u>
14.	Surge Protection Device for 11 KV	Rastriya Electrical,Sakshi, or equivalent

Bill of Quantity

Tender No. RCB/04-04/90/NIT- 09/2021-22

Name of work : "Supply of Spare part for HVAC system and EMS system" at ESS building, NCR Biotech Science Cluster, 3rd Milestone, Faridabad-Gurgaon Expressway, Faridabad-121001 (Haryana)

Sr. No.	Description	Unit	Qty
A	Supply of Spare parts for Cooling Tower		
1	Servicing & Bottom Coating of Cooling Tower Components	3	Set
2	D-15 Drift Eliminator 5' x 2'	54	Nos
3	D-15 Drift Eliminator 4' x 2'	54	Nos
4	GI Pipe Support 18' Long - 30 Nos (540 feet)	164.4	Mtr.
5	PVC Splash Cups	2200	Nos.
6	PVC 63mm Sub Header Pipe 2' Long - 10 Nos.	6.09	Mtr.
7	PVC Nozzles 7" Long - 330 Nos.	58.74	Mtr.
8	PVC 63mm End Cap	330	Nos.
9	Canopy	4	Nos
10	Patty	16	Nos
11	Pastel Green Gelcoat	1	Kg.
12	Steel Screw 1/2" (Half inch full thread)	3000	Nos
13	Bolts 1" (S S)	150	Nos
14	Nuts 1" (S S)	150	Nos
15	Washer 1" (S S)	300	Nos
16	Bolts 1.5" (S S)	150	Nos
17	Nuts 1.5" (S S)	150	Nos
18	Washer 1.5" (S S)	300	Nos
19	PVC Resin	90	Kg
20	FRP Mat (Fiber)	15	Kg
21	Putty Powder	30	Kg
22	Accelerator	1	Kg
23	Hardener	1	Kg
24	Cotton Dhoti (Rag)	10	Nos
25	Brush	12	Nos
26	Float Valve 1.5"	3	Sets
27	Cooling Tower hub	5	Nos
28	Union 80 mm for cooling tower water makeup tank	1	No
29	Cooling tower water level line 6" nipple (25mm)	1	No
30	cooling tower water level line 3" Nipple (25mm)	2	Nos
31	cooling tower water level line Reducer 25mm X 15mm	2	Nos
32	PVC transparent pipe Size 25mm for level check of cooling tower water level line	1	Roll
33	GI clamp 2" for cooling tower level line	2	Nos
34	Flanged Ends Cast Steel Gate Valve 150 MM	1	No
35	BALL VAVLE FOR Makeup LINE 25 MM (Zoloto)	2	Nos
36	Float valve 20MM	4	Nos
37	PVC Fills 600×300×150mm	2160	Nos

38	Mihir cooling tower fan = Alum. U clamp with Balancing 2400mm X 6	2	Nos
39	cooling tower fan blade c.1 1500mm Dia	2	Set
B	Supply of Spare parts for Chiller Plant		
1	Butterfly valve size 300 mm, CI body SS Disc Nitrile rubber Gasket and O Ring PN 16 pressure along with Fitting	1	No
2	Chiller plant room chiller plant no. 4 condenser pipe line wheel valve required (250mm)	1	No
3	Butter fly wheel VALVE for condenser motor (Disc type Gear) 300MM Make- CASTLE	4	Nos
4	Butter fly VALVE for Equalizer line 150 MM Make- CASTLE	1	Nos
5	Butter fly VALVE for Drain LINE 50MM Make- CASTLE	2	Nos
6	Butter fly wheel VALVE chiller line in let valve (Disc type Gear) 250 MM Make- CASTLE	1	Nos
7	NRV for condenser motor 300MM Make- CASTLE	1	Nos
C	Supply of Spare parts for AHU RCB Building		
1	AHU STRIP HEATER 3KW (As per Sample) for RCB	52	Nos
2	Gate valve 2" Required for RCB main fill up water line	1	No
3	Terminal block 6mm	15	Nos
4	Motorize or actuator valve handle 20Nm 24 24VAC/DC Jonson controls	1	No
5	Return Air Sensor for AHU make Alerton	1	No
6	AHU Filter 305 x 305 x 50 mm	2	Nos
7	UPS .6 KVA (APC)	12	Nos
8	Belt Make Size B80*2 Poly-f/Endura/ Delta/Fenners/Hilton	4	Nos
9	Belt Make Size B129*3 Poly-f/Endura/ Delta/Fenners/Hilton	3	Nos
10	Belt Make Size B130*3 Poly-f/ Endura/ Delta/Fenners/Hilton	9	Nos
11	AHU Filter 610 x 610 x 50 mm	160	Nos
12	AHU Filter 610 x 305 x 50 mm	52	Nos
13	Belt Make Size A1814 Lp/ A70*2 Poly-f/Endura/ DeltaFenners/Hilton	8	Nos
14	Belt Make Size B65*2 Poly-f/Endura/ Delta/Fenners/Hilton	8	Nos
15	Belt Make Size B64*2 Poly-f/Endura/ Delta/Fenners/Hilton	2	Nos
16	Belt Make Size B59*2 Poly-f/Endura/ Delta/Fenners/Hilton	4	Nos
17	Belt Make Size B79*2 Poly-f/Endura/ Delta/Fenners/Hilton	4	Nos
18	Belt Make Size B62*2 Poly-f/Endura/ Delta/Fenners/Hilton	2	Nos
19	Belt Make Size B83*3 Poly-f/Endura/ Delta/Fenners/Hilton	6	Nos
D	Supply of Spare parts for EMS		
1	Exhaust Fan 8"	40	Nos
2	Exhaust Fan 18"	5	Nos
3	Capacitor 25 KVAR	12	Nos
4	Earth fault relay MC 12A (DG PLC AMF PANEL) L& T	1	Nos
5	MULTI FUNCTIONAL METER for transformer 1 and 2 LT panel (SCHNEDER EN6400) Schneider (item code 30002012)	2	Nos
6	PLC AMF panel hour meter required (DG -2&3)	2	Nos
7	PANEL lock required	50	Nos
8	Panels indicator required (RYB-220V)	60	Nos
9	ACB 800AMPS (LT- CN-CS-800H, 415V, 4POLE, IS13947-2, IEC 60947-2, BS EN 60947-2, CN-CS 800H) L&T	1	No

10	DG-1,2&3 Door Lock with handle and latch assembly Make Aadi	8	Nos
11	DG ROOM T-5 28W LED LIGHT	10	Nos
12	Hydraulic DOOR CLOSER FOR ESS Main Door Room (Godrej)	4	Nos
13	100 A MCCB L&T Model No-DNO-100D	1	No
14	Gate Valve 50 mm (Brass Body)	2	No
15	Gate Valve 40 mm	1	No
16	Gate Valve 80 mm	2	No
17	11 KV Gapless Metal oxide Surge protection device length 200 mm make Rastriya Electrical or equivalent for use in 11 KVA HT, 2000 KVA transformer	6	Nos